**REQUIREMENT FOR MOTIONS AT THE NEXT GENERAL MEETING**

**Section 4 of Schedule 1 of the Strata Schemes Management Act 2015**

To: The Secretary

The Owners – Strata Plan No. **[INSERT]**

c/- **[INSERT MANAGING AGENT COMPANY]**

BY EMAIL OR HAND

As owner(s) in strata scheme **[INSERT NUMBER]**, I/we require the following motions to be included in the agenda for the next general meeting of the owners corporation.

DATED  **/ /**

|  |
| --- |
| Signature: Signature: Name: Name: Lot:………………………………………….. |

**MOTION 1**

The Owners – Strata Plan No. //insert// resolves/specially resolves……..

*Explanatory note (not part of motion):* //not more than 300 words//

**MOTION 2**

The Owners – Strata Plan No. //insert// resolves/specially resolves……..

*Explanatory note (not part of motion):* //not more than 300 words//

**MOTION 3**

The Owners – Strata Plan No. //insert// resolves/specially resolves……..

*Explanatory note (not part of motion):* //not more than 300 words//